

The GREENWICH LIBRARY ANNUAL REPORT 2006-2007

GREENWICH LIBRARY serves as the cultural and intellectual crossroads of Greenwich. The Library provides vital services across the town through the Main Library in central Greenwich, the Byram Shubert and the Cos Cob branches, a continuously updated website, and a book van delivery service that caters to older adults.

The mission of the Library is to provide free and convenient access to information and to promote the love of reading and research, the joy of lifelong learning, and engagement with the arts, sciences and humanities.

The year's noteworthy accomplishments included:

- Starting the Byram Shubert Branch Library expansion and renovation to bring enhanced capacity and service programs to the western side of town.
- Creating the 18-seat Technology Training Center at the Main Library for the instruction of patrons and library staff in computers, Internet applications, and specialized programs.
- Adding service on Mondays to the Cos Cob Branch Library, allowing it to be open six days per week, and offering evening hours for the first time.
- Opening the Byram Shubert Branch Library six days a week, including Fridays.

- Initiating summer Sunday hours so that the Main Library is now open Sunday afternoons all year long. All the additional public service hours were made possible by an increase in Town funding.
- Updating the Library website to better reflect current access and design standards. As part of the update, a web feed to the online events calendar enables displaying current and future Library programs on the homepage.
- Launching "Kids Online," a graphical and fun-to-use catalog portal, as part of the Children's Room webpage redesign.
- Compiling links for the 89 databases subscribed to by the Library into a database of their own, allowing for easier searching and browsing of offerings.

STATISTICS AND HIGHLIGHTS

The Library continues to display strength with 674,793 in-person visits to the three libraries and participation of 45,838 in educational, cultural, and recreational programming events. The Library had an all-time high of 471,757 virtual visits through its website, an increase of more than 17% from the previous year.

To keep the Byram Shubert Branch Library open during construction, services were moved to adjacent, but considerably smaller facilities. Comparisons to the prior year reflect only the Main and Cos Cob Branch Libraries since these two locations operated at full capacity for the year and absorbed some shift in patronage from Bryam during construction.

- Visits increased a total of 3.1%, reflecting about 20,000 more people coming through the doors.



Show curators joined some of the artists whose work was on display at the Flinn Gallery's exhibit, "Birds." The gallery is sponsored by the Friends of the Library.



- Materials circulation was up 7.4%, an increase of approximately 98,000 over the previous year, to 1,417,565.
- Some of the gains can be attributed to the additional 36 hours of evening, day and weekend service, which accounted for in an increase in circulation of 10,863 items and 6,352 more patron visits.
- Program attendance rose 3% with 1,200 more adults and children turning out for regularly scheduled activities and special events.

SOURCES OF FUNDING

Greenwich Library depends upon generous support from various sources. **The Town of Greenwich** funds the Library's annual operating and maintenance budget. **Annual payment from The Clementine L. Peterson Foundation** is used for maintenance, operation, and staffing for the 32,000 square foot Peterson Wing, as well as for enhancing business and music materials and services. Foundation trustees, as distinguished from the Greenwich Library Board of Trustees, govern the fund. **Membership contributions to the Friends of the Greenwich Library** fund programs and other service initiatives. **The Trustees Development Office** raises private monies for the incubation of new programs and for capital projects, such as the successful capital fund drive for the Byram Shubert Library Branch expansion. The Trustees Development Office also oversees the biennial Peterson Business Award Dinner, the Library's principal fundraiser. Proceeds from the dinner provide for the ongoing renovation

and modernization of the Library. **The Library was also the recipient of grants** this year from the Connecticut State Library and the Community Development Block Grant Program; both grants were applied toward the Byram Shubert Branch Library expansion and renovation project.



THE GROWING IMPORTANCE OF TECHNOLOGY AND TRAINING

Due to the influx of new products, services, and technology, staff training and patron instruction has become a critical component of effectively running the Library. The Technology Training Center, located on the lower level of the Library adjacent to the Café, was completed in May. Funded with monies raised from the 2004-2005 Annual Appeal and the Town of Greenwich, the facility allows for group instruction. It offers a wide range of programs to the public including weekly "Databases@ Your Library" workshops that profile some of the 89 commercial databases to which the Library subscribes.

In addition to database training, instruction is also offered to the public on PC basics. Email access; best ways to navigate the Library's website; how to download audiobooks and ebooks; and ways to retrieve magazine articles from home or office are some of the other sessions now offered regularly to our patrons. Special workshops have focused on researching genealogy, business, health, and art. Up to 14 classes a month are offered in the center.

ACTIVITIES AND EVENTS FOR ALL INTERESTS AND AGES

The Library held events ranging from an "American Girl Tea Party," hosted by the Cos Cob Friends, to crossword puzzle solving workshops, martial arts performances, "Lapsits"

for preschoolers in the Children's Room, truffle making tips for teens, an exploration of the Beat Generation literary figures, and classical children's theatre. Greenwich author Roy Rowan spoke about his new baseball story *Throwing Bullets*; former Hewlett Packard CEO Carly Fiorina discussed her autobiography; and Pulitzer Prize winner W.D. Snodgrass read his poetry.

Authors More than 50 guest authors made appearances at Greenwich and Cos Cob. Best-selling author Walter Isaacson spoke about his new biography of Albert Einstein on the Sunday it reached number one on *The New York Times* bestseller list. Susan Cheever and James A. Baker III came to talk about their new autobiographies.



Walter Isaacson



Series Programs Some of the more popular series for patrons with special interests were: the Foreign Affairs Book Club, Friends Selective Eye Book Discussions, the Beat Generation, Classic and Cult TV, Mortimer Frank's Toscanini Talks, and Bob Smith's forays into Shakespearean masterpieces.

Health Information Center Through a partnership with Greenwich Hospital, the Commission on Aging, and the Greenwich Health Department, the Library is able to bring informational programs on a wide variety of health and wellness subjects.

Peterson Business Program Series This popular series offered advice from experts on probate, retirement planning, job search techniques, and stock and bond mutual funds. The YWCA joined the Library as co-sponsor of another informative series, "Best Practices for Women Leaders."

The Peterson and Cole Music Series Contemporary, classical, and family entertainers included singer/songwriter Susan Werner, jazz artist Monty Alexander, pianist Inon Barnaton, and the New England Percussion Ensemble.

Children's Room The staff hosted a variety of weekly and special events such as the "Snowmaiden" marionette show in the Cole Auditorium, which attracted almost 300 people. "Get a Clue @ Your Library" was the theme for Summer Reading at all three libraries. "Magical Moments" the summer reading kick-off event had 152 children and families in the audience.

All of the Library and community sponsored events are publicized in the electronic events calendar. Patrons can register online for email notification and browse the site to learn about the content of past and repeat program series. *Keep Posted*, the Library's newsletter, won top honors again in the Connecticut Library Association's annual print publicity competition.

LIBRARY BRANCHES AND FRIENDS – PARTNERS IN THE COMMUNITY

In a town as large as Greenwich, it is vital for the Library to cultivate a localized presence. The Byram Shubert and Cos Cob branches, and each of the respective Friends groups, are important and active partners of the Greenwich Library family.

Byram Shubert While the expansion and renovation of the Byram Shubert Branch Library is underway, services are being temporarily housed in the community building of St. Paul Lutheran Evangelical Church adjacent to the library grounds. Concerted efforts are being made to keep the community apprised of progress as this project proceeds from conception to completion. The Byram Shubert Friends' first event in their temporary home was to continue the tradition of the festive annual community tree-lighting and sing-along. Children's programs were scheduled monthly at the Byram Archibald Neighborhood Center once the move was complete. In May, the Byram Friends hosted a 75th Byram Shubert Library anniversary event that included family entertainment and a neighborhood "search" for earlier

Young readers at the temporary Byram Shubert Branch Library.



library sites that dated back to the 1930s. In addition, thanks to the success of the branch's Media and Book Sales, the Friends group was able to make a significant pledge to the campaign for the Byram Shubert Branch Library expansion and renovation.



Storytelling by Alina Colossale at the Cos Cob Branch Library.

Cos Cob The Cos Cob Branch Library mounted rotating exhibits of community artists, by both children and adults. As part of Cos Cob's Summer Reading Program, the Friends invited the Children's Museum of Connecticut to give a hands-on presentation called Crime Lab. In May, adults were treated to stand-up humor from local comedienne Jane Condon. Jim Napolitano of Nappy's Puppets made a return engagement performing shadow puppetry that consistently fascinates both young and old.

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Friends of the Greenwich Library With over 300 volunteers working with more than 20 committees, the Greenwich Library Friends devote thousands of hours to running programs and raising funds. The Flinn Gallery mounted six intriguing exhibits including the multimedia show "Birds," a multiple sculpture installation by Greenwich artist Robert Perless, and an exhibition by the Art Students League of New York. The popular Friends Friday Films series screened old and new, foreign and domestic movies throughout the year. The nationally recognized Oral History Project unveiled its new volunteer-designed website, and the long awaited illustrated volume *The Bruce Museum: A Century of Change* was released to much acclaim. Membership contributions made it possible for the Friends to make a generous gift to the Capital Campaign for the Byram Shubert Branch Library.

The GREENWICH LIBRARY SUMMARY of FINANCIAL INFORMATION

101 W. Putnam Avenue • Greenwich, CT 06830 • 203-622-7900 • www.greenwichlibrary.org

Year Ended June 30, 2007	TOWN OF GREENWICH APPROPRIATIONS (UNAUDITED)	PETERSON FOUNDATION SUPPORT	TRUSTEES FUND	FRIENDS OF GREENWICH LIBRARY	FRIENDS OF COS COB LIBRARY	FRIENDS OF BYRAM SHUBERT LIBRARY	TOTAL
Support and Revenue							
Donations	\$ -	\$ -	\$ 404,861	\$ 121,496	\$ 27,563	\$ 36,531	\$ 590,451
Town operational support	6,533,629	-	-	-	-	-	6,533,629
Operating support - Peterson Foundation	-	1,396,125	-	-	-	-	1,396,125
Investment income	-	-	266,315	9,521	374	2,087	278,297
State grants	-	-	114,758	-	-	-	114,758
Other revenue	-	-	19,902	42,189	4,935	138	67,164
Total Support and Revenue	6,533,629	1,396,125	805,836	173,206	32,872	38,756	8,980,424
Expenses							
Salaries, related expenses, and professional services	4,342,723	998,112	196,883	19,118	-	-	5,556,836
Office supplies and expense	330,938	39,488	14,794	18,154	3,558	611	407,543
Advertising and promotion	-	-	27,918	5,450	47	755	34,170
Utilities and occupancy	322,052	103,734	-	-	-	-	425,786
Repairs and maintenance	323,602	74,531	19,715	709	1,833	14,925	435,315
Health information center and public programs	-	8,829	52,050	75,660	11,173	7,292	155,004
Books and non-book media	1,079,171	165,557	26,975	-	-	-	1,271,703
Training and workshops	14	-	81,705	12,839	8	-	94,566
Miscellaneous	44,482	-	14,416	364	963	-	60,225
Total Expenses	6,442,982	1,390,251	434,456	132,294	17,582	23,583	8,441,148
Total Support & Revenue over Expenses*	\$ 90,647	\$ 5,874	\$ 371,380	\$ 40,912	\$ 15,290	\$ 15,173	\$ 539,276

*Summary does not include non-operating items including: unrealized investment gains, capital campaign contributions, capital expenditures and depreciation.

PEOPLE WHO MAKE IT ALL POSSIBLE

The Library's extended family consists of 67 full and 94 part-time staff plus volunteers who serve important roles as members of the Board of Trustees and Friends boards. Three staff members are pursuing a Masters Degree in Library Science thanks to tuition support provided by the Friends of the Library. As we look toward the future, all staff and volunteers merit recognition for their many accomplishments during the challenging, rewarding, and highly productive past year.

Roberta B. Denning *Mario M. González*

Roberta Denning
President of the Board

Mario M. González
Director



Greenwich Library Director Mario M. González presenting the Five-Year Service Pin to Sylvia Vallejo at the annual staff luncheon hosted by the Friends of the Greenwich Library.

FISCAL YEAR 2006-2007

LIBRARY STAFF ADMINISTRATION

Mario M. González, *Director*
Barbara Ormerod-Glynn, *Deputy Director*
Maria Carey
Susan Ferris
Debbie Orrico
Toni Tynan
Catherine Tynes
Arlene Roberts Grant
John Yoke

CUSTODIAL

William Sherwood, *Foreman*
Martin Blandon
Torrey Hansen
Armando Romero
Ricky Senft
Dominick Tamburri
John Yepes

INFORMATION

Marcia Fosnot, *Acting Head*
Alice Bonvenuto
Wayne Campbell
Wynne Delmhorst
Marilyn Derr
Krystyna Egnor
Leslie Hunter
Sandra Imm
Edward Morrissey
Jasmine Posey
Matthew Sgritta
Alice Sherwood
Deirdre Sullivan
Margaret Walsh
Yang Wang
David Waring
Carl White

LENDING

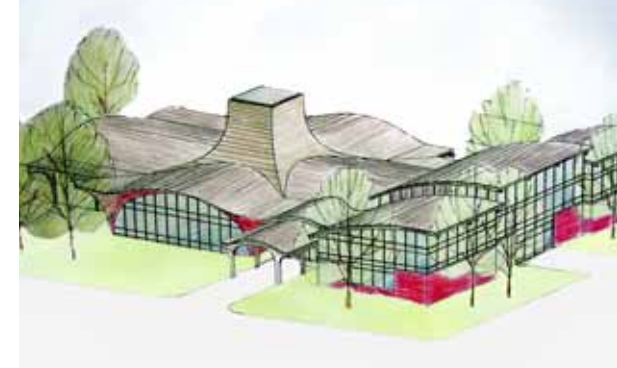
Elaine Tai-Lauria, *Head*
Karen Harris
Nicole Allen
Kathryn Culp
Stephanie Dirrane
Joan Eaton
Nohora Formento
Kari Fuscaldo
Mari Jinnó
Richard Klosson
Michele Martin
Penny Pierce
Robin Terzi
Silvia Vallejo

RESOURCES MANAGEMENT

Marcia Fosnot, *Head*
Victoria Bulazel
Mary Cuff
Mary Curcio
Rosa Galesky
Pratima Gupta
Will Gray
Richard Langeloh
Katherine McLennan
Junko Tanaka
Stephen Schmidt
Marianne Weill

BRANCHES

COS COB LIBRARY
Wendy Silver, *Librarian*
Kathleen Mullins
BYRAM SHUBERT LIBRARY
Miguel Garcia-Colón, *Librarian*
Garry Mirsky



The Byram Shubert Library renovation and expansion project will roughly double the size of the building and include an enlarged community room and separate areas for adults, teens, and children.

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Ethan Brecher,
Representing the First Selectman
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Bev Hartley
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Lise Jameson
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Valerie Stauffer
Viveca Woods

Ex Officio

Roberta Denning, *President*
Mario M. González, *Director*

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Wayne Campbell

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