



ANNUAL APPEAL/FRIENDS
MEMBERSHIP DRIVE

Greenwich Library

Development

Newsletter

Spring 2008

The President's Page



Greenwich Library is aptly described as “an Amazing Resource.” It boasts an outstanding collection housed in over 114,000 square feet of space, complemented by state-of-the-art technological services. But it takes more than stacks of books, rows of computers, and enviable real estate to make a superior community library. It also takes a trained and dedicated staff, Greenwich Library’s *most* important treasure.

To meet the public’s needs, our library relies on the efforts of over 160 full- and part-time staff members who are employees of the Town of Greenwich. The Town’s funds are supplemented by the Peterson Foundation, which helps to pay for the Peterson Wing’s staff and operations. However, neither of these funding sources provides for staff training and development. This essential and ongoing need is answered by private donations. To understand the vital importance of such funding, it’s helpful to recognize the work done each day by the library’s teams.

The *Resources Management Team* selects, orders, catalogs and processes the approximately 60,000 circulating items that are added each year. Orders are uploaded to an online catalog so that library patrons can immediately place holds on new materials. The Resources Management Team maintains a carefully balanced workflow for selectors, receivers, catalogers and processors. This team is also responsible for managing the library website content for the Main Library and the Byram and Cos Cob Branch Libraries.

The *Lending Team* is responsible for the circulation of 1.4 million items annually. This includes check-in, check-out, renewals, and reserves, as well as the shelving of the 60,000 new items each year and the daily

re-shelving of some 2,200 items. Lending staff also collect fines and fees, retrieve holds, maintain the patron database and register new patrons for library cards. Online registration for library cards will be implemented soon. The team also delivers books to senior residence facilities in town and mails requested items to the home-bound. Most of these functions rely on an automated system used by all full-timers and many part-timers.

The *Information Services Team* helps patrons find the items and information they seek. In the last fiscal year, that meant handling 183,000 reference questions. Each member of the department must know how to find information on a wide variety of subjects, with many specializing in a particular discipline. All of the full-time and part-time librarians have a Master’s degree in Library Science. This team also plans events and programs that enrich the life of the community.

The *Administrative Team* provides overall support for library staff and operations. Within this area, *Information Technology* is responsible for the functioning of the library’s website (with 472,000 hits last fiscal year), the automated library catalog system, wired and wireless networks, and 278 computers system-wide. Members of the *Custodial Staff* maintain our three facilities as welcoming environments for an average of 1,900 visitors daily, in addition to transporting materials among our buildings and the Perrot Library. The *Public Relations Office* ensures that the community is aware of the programs and services offered at the library and that our online events calendar is available for public viewing. *Finance and Accounting* handles payroll, processes invoices, and monitors both the

Town and the Peterson budgets. The *Branch Managers* adapt our collection, programs, and services to the needs of local patrons, while our *Director* and *Deputy Director*, with the support of the administrative staff, work with the Friends, the Board of Trustees, the staff, and Town officials to translate the library’s mission into operational reality.

Given the diversity and complexity of these job responsibilities, the need for ongoing staff training and development is critical. Part of that need is addressed through classes scheduled by our Training Librarian in a new Technology Training Room, open for use by both staff and public. Staff members also attend off-site workshops, conferences, and degree-granting programs, including studies leading to the Master’s degree in Library Science.

Your gift to the Annual Appeal/Friends Membership Drive supports all these opportunities. Over the years, private donations have enabled the Friends of Greenwich Library to help a number of staff members obtain their Master’s degrees and many others to have access to relevant coursework and training. Please join me, along with the Board of Trustees, in making sure that our greatest asset—the Greenwich Library staff—remains in the vanguard of their profession.

Sincerely,

Roberta B. Denning

ROBERTA DENNING
President

Bequests and Planned Giving

Many of our supporters make charitable gifts by naming the Greenwich Library as a beneficiary in their wills. A bequest provides for the Library's future while the amount is fully deductible from your gross estate. During 2007–2008, the Greenwich Library has received over \$39,000 in bequests. A Planned Giving contribution to the Library can be easily included in your will when it is written or revised. A bequest may also be added through a codicil, a separate document amending your existing will. We recommend that you contact your lawyer, financial planner or tax planner to assist you with this process.

Sharlene Cameron



joined the Greenwich Library as Director of Development in January 2008. She was previously an administrator at the Greenwich Country Day School for seven

years, where she was Director of Programs for Diversity and Director of the Annual Fund.

Sharlene has been active in community affairs, most recently serving as past president of the YWCA of Greenwich Board of Directors. In 2003, she was nominated by the YWCA of the USA to be a voting delegate at the YWCA World Convention in Brisbane, Australia.

She is native of Jamaica and a graduate of Nyack College. Her hobbies include reading, traveling, and attending her children's sports events.

THE GREENWICH LIBRARY'S DISTINGUISHED LECTURE SERIES PRESENTS

David McCullough "We Are What We Read"



The Greenwich Library will welcome renowned author David McCullough as the third speaker in the Distinguished Lecture series on Sunday, October 5, 2008 at 4:00 p.m. in the Cole Auditorium. He will discuss the topic "We Are What We Read."

Mr. McCullough's most recent book, "1776", was a #1 *New York Times* national bestseller in both hardcover and paperback. It has been called, "brilliant", "powerful", and "a classic", while his previous work, "John Adams", remains one of the most critically acclaimed and widely read American biographies of all time. To date, more than two million copies have been sold.

Mr. McCullough's other books include "The Johnstown Flood", "The Great Bridge", "The Path between the Seas", "Mornings on Horseback", "Brave Companions", and "Truman".

In the words of the citation accompanying Mr. McCullough's honorary degree from Yale, "As an historian, he paints with words, giving us pictures of the American people that live, breathe, and above all, confront the fundamental issues of courage, achievement, and moral character."

More information about this event, including ticket distribution, will be available later this summer.

Faces of the Library

Terry Wilson and Bob Taylor are two of the most well known people in Greenwich. These long-time residents and graduates of the Greenwich High School class of 1947 are distinguished members of the Library's corps of more than 90 part-time staff members. Both joined the Library staff 15 years ago and both believe there are no strangers at the Greenwich Library—just friends they haven't met yet.



Terry started in Lending, worked in Administration and now works at the Welcome Desk on weekday mornings. Her smiles and pleasant greetings make it apparent that she enjoys seeing and meeting people, especially children.

Prior to her work at the Library, Terry worked at the Dress Box on Greenwich Avenue and at the Toyota dealership in Cos Cob. She was also co-owner of the Beagle Inn in Glenville. These work experiences undoubtedly honed her impeccable customer service skills, which benefit Library patrons today.

Terry loves books and reads all sorts of literature, but her favorite books are mysteries. When Terry attended St. Mary's Grammar School, Greenwich Library was located on Greenwich Avenue. "That was the place to go after school," Terry said. "It was a wonderful place to go if you loved books, but it was not a warm and cozy place if you wanted to socialize with friends."

Recently, Terry rode in the Greenwich St. Patrick's Day Parade where her young great-grandson, Brandon Wilson, proudly recognized her as she passed by. In addition to Brandon, she is a mother of four and grandmother of eight.

Bob joined the Library for a project involving computerization of the library's catalog. He thought he would slip back into retirement once it was finished, but decided to stay on. Bob works at both the Periodicals Desk and the Welcome Desk. Bob enjoys his many roles but his heart is in Periodicals, where microfilm and databases hold no mysteries for him.

Bob's customer philosophy is that the patron is always right. He says that he developed this philosophy after more than 40 years in the Bell Laboratory system where he was a general manager. Bob never points out things; he walks the patrons to their destination. Bob knows that the Library is a service operation and he always goes the extra mile for a customer.

Prior to a temporary halt from his doctor, Bob jogged several miles every day. It seemed as if the only time he drove his car was to give it a little exercise and keep the battery charged. When Bob is walking in town, and not speeding down the street, he is easily recognized and frequently greeted by Library patrons. He is the father of four children and proud grandfather of seven granddaughters.

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(Gifts received from July 1, 2007-March 31, 2008)

The Greenwich Library Board of Trustees is deeply grateful for your loyalty and generosity.

Private support helps to ensure that the Library can remain a vital resource enjoyed by the entire Greenwich community.

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Peterson Business Award Dinner

The sixth biennial Peterson Business Award Dinner was held on Thursday, March 6th at the Greenwich Hyatt Regency. Over 400 people attended the event, which honored Indra K. Nooyi, President and CEO of PepsiCo, as "an individual whose innovative thinking, leadership and sustained record of achievement has had a profound impact on the national or global economy; and whose words and deeds have demonstrated a commitment to intellectual freedom and open access to information."

Richard C. Levin, President of Yale University, presented the award to Mrs. Nooyi. In her comments, Mrs. Nooyi observed, "A library is a place where the culture gathers. It makes available the treasures of the mind to those who cannot afford to put it on their own shelves."

With the support of many of the areas top business and community leaders, the event, which is the Library's only major fundraiser, raised more than \$660,000 to help continue the legacy of providing excellence in programming and services throughout the Library and its two branches.

To learn more about the Peterson Business Award Dinner and to view the photo gallery, visit www.greenwichlibrary.org.



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